

HIGHWAY COMMITTEE MINUTES

September 14th, 2021

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 14th day of September 2021.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, and County Board Chairman Jim Brey

Approval of Minutes: Supervisor Gerroll made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the July 13th, 2021 meeting. Motion carried.

Regular Business:

(Public Comment): None

Consent to Sublease Hangar # 46

Supervisor Gerroll made a motion to approve the sublease for Hangar 46 and was seconded by Supervisor Vogt. Motion carried.

Speed Limit Reduction Request On CTH Q

Grotegut explained the email request received for a speed reduction on CTH Q in Kingsbridge. He explained the state statute on speed limit reduction. Grotegut shared the past accident history in this location with the committee. Discussion took place. Supervisor Gerroll made a motion, seconded by Supervisor Engelbrecht to deny the request. Motion carried.

Chupita Farms LLC, Airport Land Lease

Grotegut updated the committee on the new rental rate to lease land with Chupita Farms. Supervisor Gerroll made a motion to approve the proposed airport land lease, seconded by Supervisor Maresh. Motion carried.

Chupita Farms LLC, Land Lease Kunz Farm

Grotegut updated the committee on the new rental rate to lease land with Chupita Farms. Supervisor Gerroll made a motion to approve the proposed Kunz Farm land lease, seconded by Supervisor Vogt. Motion carried.

Highway Landscapers Lease Update

Grotegut provided the committee with an update on the terms on the recent signed lease agreement for Highway Landscapers. Supervisor Maresh made a motion to approve the updated signed lease, seconded by Supervisor Gerroll. Motion carried.

Controlled Access on CTH XX Update From Traffic Safety

Grotegut updated the committee on the results from Traffic Safety and the DOT study and their recommendation of denial of the driveway request on CTH XX. Supervisor Gerroll made a motion to deny the driveway request on CTH XX, seconded by Supervisor Maresh. Motion carried.

2022 Construction Schedule

Grotegut provided the committee with an overview of the proposed 2022 Construction Schedule and costs related to these projects. Supervisor Engelbrecht made a motion to approve the 2022 Construction Schedule, seconded by Supervisor Gerroll. Motion carried.

5 Year Construction Schedule

Grotegut updated the committee on the updated 5 Year Construction Schedule. Discussion took place.

Supervisor Gerroll made a motion to approve the 5 Year Construction Schedule 2022-2026, seconded by Supervisor Engelbrecht. Motion carried.

CTH Z-147 Interchange Paving 2022 Budget

Grotegut explained the DOT's project that is planned at this interchange in 2022. He updated the committee on the DOT's work that would include county road work. Supervisor Gerroll made a motion to accept the proposal for DOT to do the road work, seconded by Supervisor Vogt. Motion carried.

High Risk Rural Roads Program - CTH JJ

Grotegut provided the committee with DOT's Safety Evaluation Summary on CTH JJ regarding a High Risk Rural Road Program and the counties cost associated with this project. No further discussion.

DOT PBM US 10 Crack Filling

Grotegut updated the committee with the DOT's Crack Filling project on US 10. Brief discussion took place.

CTH T-Tile Line Inspection

Grotegut provide the committee with the tile line inspection results on CTH T. This section of road is tentatively planned for paving in 2024. Brief discussion took place.

CTH R- LRIP Project Update

Grotegut updated the committee on the LRIP refund on the CTH R paving project. No further discussion.

Proposed 2022 Equipment

Grotegut mentioned the issue with delayed delivery on new equipment due to truck manufacturing/parts delays. He updated the committee on the equipment that will be purchased and rented. No further discussion.

Building Maintenance Update-Doors/Fire Alarms

Grotegut provided a maintenance update at our 5 highway shops. He further updated the committee on our outdated fire alarm system and camera update at our 310 shop. No further discussion.

Staffing Update

Grotegut updated the committee with our recent open highway maintenance positions that have now been filled along with one recently filled mechanic position. Brief discussion took place.

2021 Fall Safety Training

Grotegut gave a brief update on conferences that are being attended by the superintendents and foreman along with Grotegut attending a Commissioners Conference in October. Grotegut updated the committee on our upcoming Fall Safety Training and Rodeo. He mentioned our fall/winter hours of operation will begin on November 1, 2021. Brief discussion took place.

Overtime Report

The committee reviewed the Overtime Report. No further comment.

Vouchers

The committee reviewed the vouchers dated July 13th to September 7th, 2021. Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

October 12th, 2021 to start at 5:30 p.m. prior to County Board Meeting @ The Heritage Center in Lower Level Education Room.

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 5:04 p.m.

Submitted by:

Gregory M. Grotegut
Highway Commissioner